



VOTER'S CHOICE
Registrar of Voters
Santa Clara County

Santa Clara County Registrar of Voters
Election Administration Plan (EAP)
Korean Consultation Meeting Minutes

Santa Clara County Registrar of Voters Office
1555 Berger Dr., Bldg 2, San Jose, CA 95112
Auditorium
Thursday, June 27, 2019
2:00 p.m. to 3:30 p.m.

Attendees Present:

Seven members from public from the Korean community.

Staff Present:

Shannon Bushey, Vanessa Hamm, Andrea Solorio, Michael Borja, Magdalena Sta Maria, Shelby Galaviz, Priscilla Favela, Janora Davis, Patricia Lopez, Allen Ocampo, Linh Nguyen, Michelle Tran, Adrian Garcia, Paulo Chang, Alfred Gonzales, Eric Kurhi, Rachel Jung, Liz Oviedo, Chipo Mulenga, George Hiu, Mike Davis, Martin Ayala, Smita Shah, Lorenzo Castaneda, Diane Castaneda, Bob Nguyen, Aaron Wong

Action Items:

- Follow up with attendees regarding adding a drop-box at the Korean American Community Services center.
- Follow up with attendees regarding the use of potential mega churches as Vote Center locations.
- Follow up with attendees regarding their interest in the Train the Trainer program.
- Follow up with attendees regarding the various outreach opportunities via Korean media.
- Provide a digital copy of outreach flyers to attendees so they can also post on their social media networks.
- Add all digital outreach materials to the website for communities/organizations to find and download for voter education.

Agenda Items:

I. Introductions

Welcome Attendees

II. Voter's Choice Act Overview

With the Voter's Choice Act (VCA), voters will now be able to choose how, when, and where they can vote. Voters can choose to vote by mail, drop off their ballot at a ballot drop-box, or have up to 11 days to vote in person at any Vote Center.

ROV Presentation:

1. Shannon Bushey gives a brief overview on VCA.
2. Presentation of VCA overview was shown in Korean.
3. ROV Staff: How did everyone hear about today's meeting?
 - a. Attendees: Email and Facebook.

III. Goal of the Election Administration Plan

The Election Administration Plan (EAP) outlines how the Registrar of Voters (ROV) will implement the changes related to VCA and will be developed together with input from the community.

ROV Presentation:

ROV Staff: We are developing a draft EAP and holding a public hearing on August 30th to present and hear feedback. The draft will be available ahead of time through our website, that way voters are able to look at the draft before they come to the hearing or give us feedback through our website or email. What we are doing now is taking community input, we're holding 12 meetings in different areas of the County, in different languages to help us help the voters in Santa Clara County. We are looking for your input on Vote Center locations in the Korean community. Is there a location a lot of people go to? We are looking for your suggestions and you can give them here today, write them down or email us. We are also looking for things like Korean media, where we can advertise. Also, any recommendations on senior centers for our senior or disabled community. These are some of the examples of feedback that we are looking for today. For more information on the EAP please visit the Secretary of State's website.

IV. Vote Center/Drop-box Selection

The ROV is seeking public input to assist the County with locating potential sites for Vote Centers and drop-box sites. Vote Centers need to be accessible and have enough space to properly service Santa Clara County voters.

ROV Presentation:

1. ROV Staff: We are currently searching for 120-125 Vote Centers, which are going to be much larger and capable of doing more things than a Polling Place used to. In the past, Polling Places could fit 4-5 people and were generally small. Now the room may be 40x40 or 60x60, with a staff of anywhere from 8-15 people, and will be able to do a lot more than a Polling Place. It will be more like a service center. The fact that they will be open early and for many days at a time, either 11 days or 4 days, means that locations will be difficult to obtain due to availability and cost.
2. ROV Staff: We are 60-70% complete, as far as finding Vote Center locations and using a 14-point criteria list that shows the best fit for Vote Centers.
3. ROV Staff: If you have any ideas about locations please contact voterschoice@rov.sccgov.org
4. ROV Staff: In 2018, about 75% of voters in Santa Clara County were vote-by-mail (VBM) and now, 100% of voters will be VBM. We will be increasing the number of drop-boxes to accommodate the increase in VBM voters. In 2018, we had 55 drop-boxes, but now the requirement is one drop box per 15k voters, totaling 78 drop-boxes.
5. ROV Staff: Along with the changes of Polling Places, we will have two different employees, volunteers and extra-help employees. We will be hiring extra-help employees that will be working for the County. Everything will go through the

Employment Services Agency (ESA). We will need lead positions and clerks (around 1,800 clerks and 250 leads in total) that will have to apply through the website <https://www.governmentjobs.com/careers/santaclara>. We will also be hiring stipend employees from high school students to adults; we will handle hiring the same way we did for volunteers. We will send a letter to previous workers/volunteers, and we will need the help from your community.

Public Input/Questions:

1. Attendee: A lot of Koreans go to Korean markets; is there a requirement for having drop-boxes?
 - a. ROV Staff: The requirement for drop-boxes is one (1) for every 15k voters, but we are flexible to adding more drop-boxes to better accommodate the community. We have outdoor and indoor drop-boxes that are secure, we just need to have permission from the facilities.
 - b. ROV Staff: Facilities and/or property owners will have to allow us to secure the drop-boxes by chain, they do not need to be bolted.
2. Attendee: I could check with the city about having a drop-box at my center. We have about 70 to 80 people come into the center every day and when we have an event, more than 300 people come. A drop-box will be feasible for our Korean center. Also, what about having Vote Centers at the mega churches? There are a few mega churches and they own the property and have a couple thousand members.
 - a. ROV Staff: We can check out those churches and see how many days they would potentially allow us to be there because some churches will not allow Sunday.
 - b. Attendee: Maybe the church can designate a specific area for the Vote Center. There is a property we own located at 136 Burton Avenue, but the requirement doesn't work out because it's a smaller place, but we can have a drop-box available. Sherman Oaks Community Center is also a possibility, we would just have to get the okay from the city.
3. Attendee: Drop-boxes means nobody is guarding the box?
 - a. ROV Staff: Correct. Our 24-hour drop-boxes are located outside. The drop-box is designed like the ones at the post office. They're metal, very heavy, and we are required to chain them.
 - b. Attendee: Does somebody come pick it up?
 - c. ROV Staff: Yes, we have scheduled pick-ups. The pick-up dates will be attached to the drop-box and as the election approaches, the pick-ups will occur more frequently. As of now, we have contacted most libraries, schools, city halls, universities, fire stations, and a couple of malls for drop-boxes. For indoor locations, we will need to know office hours and on Election Day we will have to be there before the office closes.
4. Attendee: If the office closes at 5:00, are we able to allow someone to stay later from the office staff on Election Night?
 - a. ROV Staff: On Election Night? We have couriers on Election Night and must know the hours of each facility. The courier needs to be able to access the ballots and seal the drop-box.

II. Language Accessibility

The ROV is seeking public input to assist the County with various means of providing language accessibility so that all eligible voters can understand the voting process and have equal access to the ballot. Examples include suggestions for historically underserved language communities and bilingual election officer recruitment.

ROV Presentation:

ROV Staff: Korean is one of the state mandated languages. With the VCA we are going to produce Official Ballots in all nine languages and a voter can request a ballot in Korean at any Vote Center.

- a. ROV Staff: The ballots are now bilingual where you can request a ballot Korean/English, Spanish/English, etc. You can request languages by filling out a Voter Registration form.
- b. ROV Staff: To clarify, the Official Ballot will be translated, but not the County Voter Information Guide (CVIG).

III. Voting Accessibility

The ROV is seeking public input to assist the County with various means of providing accessibility for senior voters and voters with disabilities so that all eligible voters can understand the voting process and have equal access to the ballot.

ROV Presentation:

1. ROV Staff: We are looking for locations and assistance for the senior and disabled community. We are looking for signs, ramps, and marking devices that will help with voting accessibility. If someone cannot leave their house, are overseas, or from Military; we offer Remote Accessible Vote by Mail (RAVBM) and there is information on the website about it, but essentially someone at home can go online, answer a couple questions, and pull up the ballot type for their residence and what they would be voting on in an accessible format. You download the ballot, mark it, print it out, and mail it to us. If you can think of anything for handicap voters, we are all ears.

Public Input/Questions:

1. Attendee: At our organization, we've been doing a lot of voter education. When there is an election going on, we're the main hub.
2. Attendee: When recruiting election workers, can we have a direct link, or a shorter link to the job application.
 - a. ROV Staff: We are hoping when we send out notification, we can include a link for people, but it's ESA's website so we wouldn't be able to change the link.
 - b. ROV Staff: Visit sccjobs.org to go straight to the section and type "election."
3. ROV Staff: We are hosting private workshops with the League of Women Voters, Vista Center for the Blind and other private, smaller size community-based organizations. Hopefully we can collaborate with your organization, Simple Steps, so we can connect with other ethnic groups to have workshops. Please forward any other organizations and I will be able to contact them.
4. ROV Staff: Are there any other questions?
 - a. Attendee: As a citizen we appreciate the County's effort to reach out to minority groups and we are excited for the changes. I hope we can increase the numbers together as one community.

- b. ROV Staff: Thank you, we all have the same goal to increase voter participation. By the middle of August, 14 days before we need to put out all the versions of the EAP, the English version will be posted first, before the middle of August, because the translators will have to work on the other versions. The translated versions will be posted around 14 days before August 30.

II. Outreach Opportunities

The ROV is seeking public input to identify different venues and methods of outreach so as to best reach the County's voters and educate them on the elections changes that will come with VCA.

Public Input/Questions:

1. ROV Staff: Do you have any suggestions on how we can advertise?
 - a. Attendee: There's one major website that most Koreans use and there's a "Help Wanted" section. There is also a popular newspaper that advertises weekly, maybe you can advertise through that. Our media department has all the sources, like radio stations. If you would like, I can provide that as well.
 - b. Attendee: There's a non-profit organization, called Simple Steps, that helps Korean women help find jobs in the Bay Area. I attended their seminar and I believe it would be a good place to advertise.
 - c. Attendee: Most Korean people living here, about 90% look at SFKorean.com. The younger generation use MissyUSA.com, it is similar to Facebook. Facebook is also a good connection for Korean community.
 - d. Attendee: Newspapers are an option for older people because most people are online or on their phone. I think SFKorean.com is the best way to advertise.
 - e. Attendee: We will make a list.
 - f. Attendee: We also have our monthly newsletter and print out and post about 1,200 a month.
2. ROV Staff: We are hoping to put together the graphics for the community to use. We are also doing social media. Please check out <http://www.sccvote.org/voterschoice> for more information about Language Accessibility Advisory Committee (LAAC), Voter Accessibility Advisory Committee (VAAC) and the EAP. Any other media related advertising?
 - a. Attendee: We will summarize a list for the ROV.
3. Attendee: Media wise, we do a lot of press releases on the radio, TV, and online. We can be given the content to post, anything from county side, we can work together.
 - a. ROV Staff: We would love to put together content. Can we also have someone from the ROV attend an event, like the one you mentioned before with 300 people, if we could have someone come and do a presentation? Also, it may be good too, to do a train the trainer if there's someone in the organization that we could teach to do this.
 - b. Attendee: Yes, we are interested in that.
 - c. ROV Staff: Speaking about the train the trainer program, the Voter Education Outreach Coalition (VEOC) is holding an event for VEOC members where we will be equipping them with special tool kits and training them on how to do a presentation and sharing with them all the resources we have. The event will happen sometime in the beginning of August and it will be more of a casual,

informal setting. We'll be inviting over 60 different organizations and we will be co-hosting the event with Silicon Valley at Home.

d. Attendee: Are you planning to target each ethnic group?

e. ROV Staff: Yes, we are.

f. Attendee: If I may add, these two ladies have been working at Polling Places in the past and are interested and willing to help. They are retired County Social Workers and are Board Members of Korean community services.