Dear Voter,

The County of Santa Clara Registrar of Voters is sending this **Unsigned Ballot Statement** letter because you did not sign your provisional ballot envelope. Your vote will not be processed unless you follow the steps outlined in this letter.

To correct this omission, you must complete one of the options provided in the instructions on the back of this letter. The Registrar must receive the statement on the back of this letter, or you may visit the Registrar of Voters’ Office to sign your original ballot envelope no later than **5:00 PM on Tuesday, November 30, 2021** to ensure your Provisional Ballot is processed and counted.

**County of Santa Clara**  
Registrar of Voters  
1555 Berger Drive, Building 2  
San Jose, CA 95112  
Toll Free: (866) 430-VOTE (8683)  
Fax: (408) 998-7314  
Email: voterinfo@rov.sccgov.org

**Regular Business Hours:**  
Monday – Friday 8:00 AM – 5:00 PM  
(Excluding Holidays)

For directions to our office, visit:  
[www.sccgov.org/sites/rov/Resources/Pages/HoursLocationsDirections.aspx](http://www.sccgov.org/sites/rov/Resources/Pages/HoursLocationsDirections.aspx)

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**Your Unsigned Ballot Statement**  
*must be received by the County of Santa Clara Registrar of Voters’ Office by 5:00 PM on November 30, 2021.*
READ THESE INSTRUCTIONS CAREFULLY.
FAILURE TO FOLLOW THESE INSTRUCTIONS MAY CAUSE YOUR BALLOT NOT TO BE COUNTED.

In order for your Provisional Ballot to be processed, fill out the statement below and sign on the line above “Voter’s Signature”. You may return your signed statement using any of the following return options:

1. **Email the signed and completed statement to our office.** The emailed statement must be received by our office no later than **5:00 PM on November 30, 2021**. The email address is voterinfo@rov.sccgov.org.

2. **Mail the signed and completed statement to our office in the enclosed postage-paid envelope.** The statement must be received by our office at the address below no later than **5:00 PM on November 30, 2021**. Postmarks will not be accepted.

3. **Fax the signed and completed statement to our office.** The faxed statement must be received no later than **5:00 PM on November 30, 2021**. The fax number is (408) 998-7314.

4. **In person at the Registrar of Voters’ Office.** You may come to our office at the address below, Monday through Friday 8:00 AM to 5:00 PM to SIGN your original Provisional Ballot envelope or return the Unsigned Ballot Statement. This must be done no later than **5:00 PM on November 30, 2021**.

**UNSIGNED BALLOT STATEMENT**

I, ___________________________________________, am a registered voter of Santa Clara County, State of California. (Name of Voter)

I declare under penalty of perjury that I am the person whose name appears on the Provisional Ballot envelope. I understand that if I commit or attempt any fraud in connection with voting, or if I aid or abet fraud or attempt to aid or abet fraud in connection with voting, I may be convicted of a felony punishable by imprisonment for 16 months or two or three years. I understand that my failure to sign this statement means that my provisional ballot will not be processed for counting.

(Signed) ____________________________________________

**Voter’s Signature** (power of attorney cannot be accepted)

(Witness) ___________________________________________________________________________

If voter is unable to sign, voter may make a mark which shall be witnessed by one person.

Dated this __________________ day of ____________________________, 2021.

Residence Address: ____________________________________________

Street Address: ____________________________________________

City: ___________ Zip Code: ___________

Mailing Address: ____________________________________________

Street Address: ____________________________________________

City: ___________ Zip Code: ___________

County of Santa Clara Registrar of Voters
**Address:** 1555 Berger Drive, Building 2, San Jose, CA 95112
**Mailing Address:** P.O. Box 611360, San Jose, CA 95161-1360
**Toll Free:** (866) 430-VOTE (8683); **Fax:** (408) 998-7314; **Website:** [www.sccvote.org](http://www.sccvote.org)