The Registrar of Voters (ROV) has the following preventive measures in place to avoid potential disruptions of the election process:

**Standard Security Measures**
To limit access to election-related materials & equipment, and ultimately prevent any potential disruptions:
- Staff are required to wear county or department issued ID badges.
- Visitors or non-employees who enter the department’s offices beyond the front desk must be accompanied by the employee whom the visitor is seeing.
- The department’s computer server room and ballot rooms are always secured by limited badge access and video surveillance.

**Server and Network Backup**
To prevent a disruption of information flow should the main server or network go down:
- The department’s voting system, ballot layout and design, and Election Management System (EMS) activity will be located on the County’s secured data center.
- Backups for this data takes place automatically and is made ready for deployment should the main server go down.
- Changes made to voter data, the voting system, and the EMS are backed up on a regular schedule.

**Backup Set of Vote Center Equipment**
To prevent a disruption in the voting process should any equipment become unusable:
- If a Vote Center experiences an event that renders their current equipment unusable, the department has extra equipment available so that the voting location can continue to process voters.
- If there is no extra equipment available, a Vote Center has the capability to operate under a manual process.

**Missing Equipment**
To prevent a disruption in the voting process should any equipment go missing:
- If a Vote Center is missing equipment, the Vote Center lead will notify the main ROV office.
- A mobile supply truck storing backup election equipment will be managed by warehouse staff.
- At least two warehouse staff members will deploy any supplies and equipment from the supply truck to the Vote Center to ensure security of supplies and equipment at the Vote Center.

**Backup Voting Supplies**
To prevent a disruption in the voting process should any voting supplies become unusable or go missing:
- A duplicate of the containers prepared for Vote Center staff will be maintained.
• The Vote Center coordinator is responsible for maintaining the backup voting supplies.
• In the event that a site must be moved, and the workers are not able to gather their current supplies, backup supplies will be delivered to the new site when possible.

**Absent Vote Center Employees**
To prevent a disruption in the voting process should Vote Center employees not report to their designated shift:
• Vote Center lead will contact the ROV office to acquire replacement staff for the Vote Center.
• A list of trained backup staff will be maintained by the main ROV office.

**Suspicious Person or Object**
To prevent a disruption in the voting process should a suspicious person or object appear:
• Vote Center lead will contact security authorities depending on the situation.

**Manual Systems in Place**
To prevent a disruption in the voting process should electronic voting equipment become unusable:
• All functions can be performed via manual process.